

# Consent form for Camps, Excursions, Sporting or Adventure activities

This form applies to all Department for Education settings including schools, preschools, and early childhood services.



Government of South Australia  
Department for Education

## Dear parent/carer

Open Access College has organised the excursion/camp detailed below. If you would like your child to attend, please complete and return the parental consent form on page 2. You can keep page 1 for your future reference.

If you do not consent to your child participating in this excursion/camp, an alternative plan will need to be negotiated with the site for the duration of the activity.

See [Camps and excursions policy \(education.sa.gov.au\)](https://www.education.sa.gov.au/camps-and-excursions-policy) for more information

*To assist Stage 2 IES Architectural Design & CAD students achieve their best possible outcome we are offering a face to face 'Major Project Workshop' day to be held at Open Access College in our Studio 1 building. At this workshop students will benefit from 1 on 1 and face to face assistance from their teacher and other students. Students are required to bring their working major project with them on a laptop and will be able to connect to large monitors while they are participating.*

## Activity information

Excursion or camp: Stage 2 IES Architectural Design & CAD Incursion

Location: Open Access College / Marden Senior College

From:				To:				Or on:	03	09	2024
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Educational purpose of the program and activities to be undertaken:

The AT2 Design Process and Solution (Major Project) is a school assessed task worth 50% of the overall course grade. In this workshop we will focus on Production Skills and Solution (project) Development, so students can tackle creative and technical challenges with more immediate support than would otherwise be possible. Each student will be working on their individual project and have opportunity to receive customised assistance from their teacher and other students as needed. This is an opportunity for students to make great strides in the progress of their Major Project. Students may also take the opportunity to work on their Major Project folio as needed.

Clothing or equipment required for the activity (if applicable):

N/A

Number of supervising staff: 1	Number of adult volunteers: 0	Number of instructors (if applicable):	Adult to child ratio: 1-15 max
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Number of children attending:  
13 max

Costs/payment requirements:

None

Transport arrangements (including departure/arrival times):

- Students are to arrive at Open Access College at 8.45am and meet outside Student Services to sign in.
- We will walk to Marden Senior College computer room G2 for the duration of the incursion.
- A morning break will be scheduled. Students are to bring their own snacks and drinks or these can be purchased from the Marden Senior College canteen on site.
- The workshop will conclude at 1pm where students can sign out at Student Services and depart.

Site based contact person and contact details:

Tim Pols – Stage 2 IES Architectural Design & CAD Teacher  
08 8169 8423  
[Tim.Pols570@schools.sa.edu.au](mailto:Tim.Pols570@schools.sa.edu.au)

Sleeping arrangements (if applicable):

N/A

Contingency plans (if the excursion is cancelled or altered):

Students instead attend their regular classes.

## To be completed by parent/carer and returned

### Health support

Does your child have any health support or medication administration needs that should be considered for this activity? Yes  No

If yes, has a care plan/medication agreement been provided to the school/preschool? Yes  No

Are there any other matters that may impact your child's safe participation in the above activities? Yes  No

Please outline details:

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### Agreement

- Supervising staff/instructors will use the site's behaviour management processes needed to ensure the safety and wellbeing of all students.
- If there is an accident or illness, supervising staff will provide first aid and call an ambulance if required. The school/preschool will inform me as soon as possible. I will cover all medical expenses for my child, but I can ask the department to pay for ambulance costs if my child does not have private ambulance cover.
- Where appropriate, I have provided updated health information for my child, including any extra support they need.
- The information I have given is accurate. The information provided will be used solely for the purpose of ensuring your child's safety during excursions and will be used in accordance with the Information Privacy Principles Instruction.
- I can ask the school/preschool to provide me with a copy of the risk management plan for this excursion/camp if needed.

### Parent/carer consent

I have read and agree with all the information provided and give my consent for my child to attend this activity:	
Name of activity	Stage 2 IES Architectural Design & CAD Incursion
Student/child name:	
Parent/Carer:	
Name:	
Signature:	Date:
Phone number:	
Who can we contact in case of an emergency for the duration of this activity :	
Name:	
Relationship to the child/student	
Phone number/s:	