

# Consent form for Camps, Excursions, Sporting or Adventure activities

This form applies to all Department for Education settings including schools, preschools, and early childhood services.



Government  
of South Australia  
Department for Education

## Dear parent/carer

Open Access College has organised the excursion/camp detailed below. If you would like your child to attend, please complete and return the parental consent form on page 2. You can keep page 1 for your future reference.

If you do not consent to your child participating in this excursion/camp, an alternative plan will need to be negotiated with the site for the duration of the activity.

See [Camps and excursions policy \(education.sa.gov.au\)](https://www.education.sa.gov.au/camps-and-excursions-policy) for more information

## Activity information

Excursion or camp: **Crafternoon**

Location: **Open Access College Marden, 1 – 37 Marden Road, Marden SA 5070 – Room: Boardroom North**

From:	18	02	2025	To:	25	11	2025	Or on:			
-------	----	----	------	-----	----	----	------	--------	--	--	--

Educational purpose of the program and activities to be undertaken:

Crafternoons is a group designed for students between years 7-12 who are interested in having fun while building valuable life skills through craft activities. Our goal is to provide a space where you can engage in various crafts while developing essential skills that will benefit you in your personal and academic life.

We will be meeting twice a term, and each session will focus on a different craft that relates to a specific skill. Whether it is improving your social capacity, building resilience, managing your time, developing conversation skills, or working on teamwork, we have carefully selected crafts that will help you grow and develop as an individual.

**Date:** Tuesday 18<sup>th</sup> February 2025, Tuesday 25<sup>th</sup> March 2025, 20<sup>th</sup> May 2025, Tuesday, 24<sup>th</sup> June 2025, 5<sup>th</sup> August 2025, 16<sup>th</sup> September, Tuesday 21<sup>st</sup> October 2025 and 25<sup>th</sup> November 2025

**Time:** 2:30pm-3:30pm

Students will need to arrive at **2:15pm** and sign in at Student Services before meeting Youth Workers and making their way to Boardroom North. Students will be required to sign out at Student Services before leaving at **3:30pm**.

**To attend this event:** Students will be required to organise their own way to and from Open Access College.

Clothing or equipment required for the activity (if applicable):

**Students must bring:** N/A

Number of supervising staff: 2-4	Number of adult volunteers: 0	Number of instructors (if applicable):	Adult to child ratio: 1:7
----------------------------------	-------------------------------	--	---------------------------

Number of children attending: 5-20

Costs/payment requirements:

N/A

Transport arrangements (including departure/arrival times):

**To attend this event:** Students will be required to organise their own way to and from Open Access College.

Site based contact person and contact details:

Phoebe Ware, Senior Youth Worker, [phoebe.ware441@schools.sa.edu.au](mailto:phoebe.ware441@schools.sa.edu.au) 8309 3633

Sleeping arrangements (if applicable): N/A

Contingency plans (if the excursion is cancelled or altered):

If the event is cancelled, students, parents and caregivers will be notified at the earliest possible moment and students will be required to attend their normal timetable lessons. Students are required to attend this event in person.

## To be completed by parent/carer and returned

### Health support

Does your child have any health support or medication administration needs that should be considered for this activity? Yes  No

If yes, has a care plan/medication agreement been provided to the school/preschool? Yes  No

Are there any other matters that may impact your child's safe participation in the above activities? Yes  No

Please outline details:

---



---

### Agreement

- Supervising staff/instructors will use the site's behaviour management processes needed to ensure the safety and wellbeing of all students.
- If there is an accident or illness, supervising staff will provide first aid and call an ambulance if required. The school/preschool will inform me as soon as possible. I will cover all medical expenses for my child, but I can ask the department to pay for ambulance costs if my child does not have private ambulance cover.
- Where appropriate, I have provided updated health information for my child, including any extra support they need.
- The information I have given is accurate. The information provided will be used solely for the purpose of ensuring your child's safety during excursions and will be used in accordance with the Information Privacy Principles Instruction.
- I can ask the school/preschool to provide me with a copy of the risk management plan for this excursion/camp if needed.

### Parent/carer consent

I have read and agree with all the information provided and give my consent for my child to attend this activity:	
Name of activity	<b>Crafternoon</b>
Student/child name:	
Parent/Carer:	
Name:	
Signature:	Date:
Phone number:	
Who can we contact in case of an emergency for the duration of this activity :	
Name:	
Relationship to the child/student	
Phone number/s:	